



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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TRUSTEE MEETING MINUTES

AUGUST 6, 2024 7:00 P.M.

4749 TWIN BAYS ROAD

1	Call to Order – 7:17 p.m. In Attendance: John Command, Neil Kelly, Barbara Neelands, Jorg Schreiber, Paul Stannard, Donna Butt (C.O.).
2	Approval of Agenda – Agenda approved with amendments. Jorg Schreiber/Neil Kelly. Carried.
3	Oaths of Office – Jorg Schreiber and Paul Stannard signed Oaths of Office. Neil Kelly, Barbara Neelands, and John Command's Oaths of Office already on file.
4	Swearing in of Chairperson – Neil Kelly expressed interest in taking on the role of Chairperson and it was uncontested.
5	<p>Administration</p> <p>a) Tax Payment Update – N. Kelly distributed a handout about taxes to the Trustees. The handout included Bylaw 77, Bylaw 79, information from The FCID website, and government information regarding overdue taxes. There remain two delinquent accounts:</p> <p>i) Cindy Kehoe – D. Butt read a detailed communication log between herself and Cindy Kehoe.</p> <p>ii) Laurie Rutherford – Laurie Rutherford dropped off a cheque for \$565 on July 2. There remains a \$411.67 underpayment.</p> <p>ACTION: N. Kelly to contact Cindy Kehoe about her outstanding tax payments. N. Kelly will also ask Craig Tucker for an invoice for work he did on April 21, 2024. N. Kelly will draft letter to Kehoe and Rutherford providing official notice of their account being in arrears and the process available to the FCID to collect the overdue funds. But before we go down that path, we would like to provide them an opportunity to address the FCID board to explain their situation.</p> <p>b) Signing authority transfer – The Trustees decided to leave signing authority at the Credit Union with Heather Kelly, provided, that on any transaction she gets a recommendation from D. Butt, and confirming acceptance from Neil Kelly . John Command will act as an back up alternate signer.</p> <p>P. Stannard/J. Command. Carried. ACTION: D. Butt to take approved August Trustee Meeting minutes to the Credit Union to keep Donna Butt and Heather Kelly as signers and add J. Command as a second signer on the bank account.</p> <p>c) Corporate Officer - D. Butt has agreed to continue as Corporate Office and return to a contract salary instead of hourly pay.</p> <p>d) Release of Claims – 8 Release of Claims forms still outstanding. The membership should participate in how to handle this situation going forward. There are three</p>

	<p>options: i) buy insurance, ii) suspend water delivery to those not signing their Release of Claims form, or iii) take no action. ACTION: P. Stannard to add the purchase of Director's and Officer's Insurance as an agenda item to the September's Trustee Meeting. P. Stannard submitted a letter titled "Emergency Measures in Effect". FCID posts a Boil Water Notice and also sends out a notice with all FCID correspondence so it was determined that this letter is unnecessary. The history of the possibility of the point-of-entry system was discussed.</p> <p>e) Karen Newmoon's Request – K. Newmoon has requested to have her ex-husband or son act as a Trustee in her place. This request cannot be considered since they are not on the land title. ACTION: D. Butt to email this information to K. Newmoon.</p> <p>f) Application for service -</p>
6	<p>a) Unauthorized Water Use – Flow from a connection added to the standpipe at Edds campground was discovered during the July 28 Shock & Rinse procedure. The unauthorized connection was being used to irrigate the trees along the Edds access road. (When the unauthorized water valve was closed the irrigation stopped.) Further action will be decided at the September Trustee Meeting. ACTION: N. Kelly to take a picture of the standpipe and send it to Trustees before the September Trustee Meeting so that an informed decision can be reached. There was some discussion about various commercial operations in the community and the way forward in dealing with these issues.</p>
7	<p>Correspondence Received -</p> <p>a) Karen Newmoon (email)</p>
8	<p>Next Meeting – Tuesday, September 10 at 7:00 p.m. St. Andrew's United Church.</p>
9	<p>Adjournment – 8:06 p.m. J. Command. Carried.</p>



Donna Butt, Corporate Office